

BEAUREGARD HIGH SCHOOL

ATTENDANCE POLICY REMINDERS

PARENTS: THE PURPOSE OF THIS CORRESPONDENCE IS TO ATTEMPT TO CLEAR UP A NUMBER OF MISUNDERSTANDINGS WITH REGARD TO ATTENDANCE POLICIES AS OUTLINED BY THE LEE COUNTY BOARD OF EDUCATION.

- ALL ABSENCES ARE CODED AS EXCUSED OR UNEXCUSED.
- A WRITTEN EXCUSE MUST BE PRESENTED FOR ANY ABSENCE WITHIN THREE (3) DAYS FROM THE DATE OF THE STUDENT RETURNING TO SCHOOL.
- FAILURE TO SUBMIT A NOTE WITHIN THREE (3) DAYS WILL AUTOMATICALLY RESULT IN THE ABSENCE BEING CODED UNEXCUSED.
- WRITTEN EXCUSES MUST BE SUBMITTED FOR ANY CHECK-OUTS OR CHECK-INS.
- PER LEE COUNTY BOARD OF EDUCATION POLICY, A PARENT MAY PRESENT A WRITTEN EXCUSE FOR UP TO FIVE (5) ABSENCES PER SEMESTER. [CLARIFICATION: NOT FIVE (5) NOTES, BUT NOTE(S) FOR FIVE (5) ABSENCES.]
- FOLLOWING THE FIFTH (5TH) ABSENCE IN WHICH A PARENT NOTE IS PRESENTED, A NOTE SUBMITTED BY A PARENT/GUARDIAN WILL NO LONGER BE ACCEPTED.
- A PARENT NOTE MUST MEET THE LEE COUNTY BOARD OF EDUCATION'S CRITERIA DEFINING AN EXCUSED ABSENCE FOR THE ABSENCE TO BE CODED EXCUSED.
 - PUPIL TOO ILL TO ATTEND SCHOOL
 - INCLEMENT WEATHER DANGEROUS TO THE LIFE OR HEALTH OF THE CHILD IF HE/SHE ATTENDS SCHOOL
 - LEGAL QUARANTINE
 - DEATH IN THE IMMEDIATE FAMILY
 - EMERGENCY CONDITIONS AS DETERMINED BY THE SUPERINTENDENT OR THE PRINCIPAL
 - PERMISSION FROM THE PRINCIPAL AND CONSENT OF THE PARENT(S)/GUARDIAN(S)
 - NOTE: THIS POLICY IS FOUND IN THE LEE COUNTY SCHOOLS STUDENT HANDBOOK ON PAGE 7.
- FOLLOWING THE FIFTH (5TH) ABSENCE IN WHICH A PARENT NOTE IS SUBMITTED, A WRITTEN EXCUSE MUST BE PRESENTED FROM A MEDICAL PROFESSIONAL, COURT OFFICIAL, MILITARY RECRUITER, ETC. TO BE CODED AS EXCUSED.
- WHEN AN ABSENCE IS CODED AS UNEXCUSED, THE STUDENT WILL NOT BE ALLOWED TO MAKEUP ANY WORK OR ASSIGNMENTS FOR A GIVEN CLASS PERIOD/BLOCK. ANY MISSED ASSIGNMENTS WILL RESULT IN A GRADE OF ZERO.
- STUDENT ATTENDANCE IS RECORDED EACH CLASS PERIOD/BLOCK. STUDENTS MUST ATTEND HALF OF A CLASS PERIOD/BLOCK TO BE COUNTED PRESENT.